City of Charleston
Department of Public Service
Engineering Division
2 George St., Suite 2100, Charleston, SC 29401
Phone 843-724-3761 Fax 843-724-7198

Permit Number

Permit Fee Amount

☐ Cash ☐ Check

ENGINEERING PERMIT APPLICATION

Applicant/Permittee
Name: _____
Company: _____
Address: _____
_____
Phone: Fax:

Contractor/Developer
Name/Company: _____
License: _____
Address: _____
_____
Phone: Fax:

24 Hour Emergency Contact
Name: _____
Phone:

Address of Work Site

Planned Start Date: _____
Planned End Date: _____
Permit valid for 30 days from issue date

Type of Work
- ☐ ROW Obstruction
- ☐ ROW Excavation
- ☐ New
- ☐ Service
- ☐ Repair
- ☐ Emergency
- ☐ Other: _____
- ☐ Gas
- ☐ Electric
- ☐ Telephone
- ☐ Cable
- ☐ Stormwater
- ☐ Irrigation
- ☐ Potable Water
- ☐ Sanitary Sewer
- ☐ Traffic & Transportation
- ☐ Driveway
- ☐ Encroachment
- ☐ Streets & Sidewalks
- ☐ Other:

Obstruction
- ☐ Sidewalk Blocking
- ☐ Sidewalk
- ☐ Roadway
- ☐ Easement
- ☐ Other: _____

Excavation Details
- ☐ Bore — Length (ft) _____ Diameter (in) _____
- ☐ Sidewalk — Length (ft) _____ Width (ft) _____
  - ☐ Concrete surface
  - ☐ Bluestone surface
  - ☐ Sidewalk to be blocked
  - ☐ Other: _____
- ☐ Roadway
  - ☐ Driveway apron
    Length (ft) _____
    Width (ft) _____
  - ☐ Concrete surface
    Finish: _____
  - ☐ Asphalt Surface
  - ☐ Ballast Stone surface _____
  - ☐ Brick surface
  - ☐ Other:

Impacted Infrastructure
- ☐ Utilities
- ☐ Roadway
- ☐ Curb
- ☐ Stormwater Structure
- ☐ Sidewalk
- ☐ Other: _____

Additional Required Documents
(if applicable)
- ☐ Site Plan showing dimensions
- ☐ Traffic & Transportation Permit
- ☐ Pedestrian Detour Plan
- ☐ Restoration Plan
- ☐ SCDOT Permit
- ☐ BAR Approval
- ☐ Zoning Approval
- ☐ Contractors LLR License #
- ☐ Call 811 before you dig

Familiar with applicable standards:
- ☐ SCDOT Standard Specifications for Roadway Construction
- ☐ Utility Pavement Cut & Repair Guidelines
- ☐ Steel Plate Guidelines

Description of Work *(use additional sheets if necessary)*

The applicant hereby acknowledges that this permit is contingent upon the permit conditions aforementioned and agrees to perform all work in accordance with those conditions listed, as well as the City's specifications.

Applicant's Signature: _____ Date: _____
Applicant's Printed Name: