

## City of Charleston - Building and Renovation Permit Information

### PLUMBING

<p><i>What kind of work:</i></p>	<p>Any installation (not replacement) of new plumbing fixtures (sinks, toilets, floor drains, refrigerator, water heaters), installing new plumbing lines, or moving plumbing lines. Final inspections require electrical or gas to be turned on before inspection to gauge water temperature.</p> <p><b>Note:</b> City of Charleston Inspections will inspect from the house to street; Charleston Water Systems or your Public Service District will inspect street for tap-in.</p>	
<p><i>Who can get one:</i></p>	<p>The applicant can be either a licensed installer with current STATE and CITY business licenses and contractor cards or a homeowner.</p> <p><u>Homeowners:</u> A non-license builder form is required if work is over \$5,000.</p>	
<p><i>What to bring and/or submit:</i></p>	<ul style="list-style-type: none"> <li>▪ <i>Contractor:</i> Current Contractor Card</li> <li>▪ <i>Homeowner:</i> <a href="#">RMC form</a> (if required)</li> <li>▪ Completed application</li> <li>▪ Payment (MC, Visa, Check, or Cash)</li> </ul>	
<p><i>Plumbing Permit Process</i></p> <p>Permits issued between 8:00am-4:30pm</p>	<ul style="list-style-type: none"> <li>• <b>Step 1:</b> All contractors must have updated STATE and CITY licenses before obtaining permit. See <a href="#">Business License Process</a>.</li> <li>• <b>Step 2:</b> Complete a <a href="#">Building Permit and Plan Review Application</a> or <a href="#">Subcontractor application</a> with all required information listed.</li> <li>• <b>Step 3:</b> Visit a permit clerk located in the Building Inspections office at 75 Calhoun on the 3<sup>rd</sup> floor with application and other requirements.</li> <li>• <b>Step 4:</b> Permit clerk will issue either a permit placard and/or sticker if a placard already exists. This permit placard with sticker must be visible at the job site.</li> <li>• <b>Step 5:</b> Complete work and call for inspections</li> </ul>	
<p><i>What are the fees?</i></p>	<p>\$2.50 per fixture \$5 sewer, \$5 water <a href="#">Fee Schedule</a></p>	
<p><i>Inspections required</i></p>	<p><u>Residential:</u></p> <ul style="list-style-type: none"> <li>• <b>Rough</b> required when new construction (on-grad @ slab, elevated @ rough), addition of new lines, or renovations where line is concealed</li> <li>• <b>Power must be turned on before Final inspection</b></li> <li>• <b>Final</b> required when installing or replacing appliance</li> </ul>	<p><u>Commercial:</u></p> <ul style="list-style-type: none"> <li>• <b>Rough</b> required when new construction (on-grad @ slab, elevated @ rough), addition of new lines, or renovations where line is concealed</li> <li>• <b>Addition of grease traps, sewer, or shampoo bowl will require CWS or PSD approvals</b></li> <li>• <b>Power must be turned on before Final inspection</b></li> <li>• <b>Final</b> required when installing or replacing appliance</li> </ul>
<p><b>Inspection Request Procedure:</b></p> <p><i>Preferred submittal methods:</i> inspections@charleston-sc.gov <a href="http://www.buildingdepartment.com/">http://www.buildingdepartment.com/</a> OR Phone: 843-724-7441 Fax: 843-973-7254</p>	<p>COMPLETE <a href="#">FORM</a> &amp; SUBMIT :</p> <p>Inspection requests before noon will be schedule for the next business day. Those requested after noon will be for 2 business days out.</p> <p><i>Ex.-Request taken on Mon @ 11:00am - Inspection scheduled for Tues</i> <i>Ex.-Request taken on Mon @ 3:00pm - Inspection scheduled for Wed</i></p>	