



Ratification
Number _____

A N O R D I N A N C E

TO AMEND ARTICLE II (CITY COUNCIL), DIVISION 2 (RULES OF ORDER) OF CHAPTER 2 OF THE CODE OF THE CITY OF CHARLESTON (ADMINISTRATION) (AS AMENDED)

BE IT ORDAINED BY THE MAYOR AND COUNCILMEMBERS OF CHARLESTON, IN CITY COUNCIL ASSEMBLED:

Section 1. Division 2 (Rules of Order) of Chapter 2 (Administration) of the Code of the City of Charleston is hereby amended by adding the text shown below with a double-underline and deleting text shown below with a ~~strike-through~~:

Sec. 2-36. Meetings.

The regular meeting of the city council shall be held at 5:00 p.m., on the second and fourth Tuesdays of January, February, March, April, May, September, October, and November; and at the same hour on the third Tuesday of June, July, and August; and at the same time on the first and third Tuesdays of December. Regular meetings of council will be held in City Hall except that council ~~will~~ may, at its discretion, hold four regular meetings at alternate locations within the City limits. Regular meeting dates, times, and locations are subject to change. Special meetings may be held at any time on the call of the Mayor, at his/her discretion or whenever he/she shall be thereunto requested in writing by at least one-third (1/3) of the whole number of councilmembers elected; such request stating in brief the nature and objects of the call. Whenever the designated Tuesday falls on a holiday observed by City Hall, council shall hold its regular meeting on the next succeeding Wednesday.

Sec. 2-37. Call to order; order of business.

Immediately at the hour appointed for the meeting, the mayor shall take the chair, and the clerk shall proceed to call the roll. If a quorum is present, business shall proceed in the following order:

- (1) Properly advertised public hearings shall be conducted. Immediately following the adjournment of the public hearings, city council shall discuss the matters for which the public hearings were held.
- (2) Reading of the journal of the previous meeting ~~Citizens participation period as provided by section 2-69 herein.~~

- (3) Citizens participation period as provided by section 2-69 herein ~~Reading of the journal of the previous meeting.~~
- (4) Petitions and Communications received and disposed of, to include reports or communications from city officers or boards.
- (5) Councilmember communications.
- ~~(6) Reports or communication from city officers or boards.~~
- (6) Reports from standing committees.
- (7) Reports from special or joint committees.
- (8) Bills already in possession of council shall then be taken up for a second or third reading.
- (9) Introduction of bills and resolutions.
- (10) Miscellaneous business not included in any of the previous orders.

Sec. 2-49. Standing committees—Appointment by the mayor.

The mayor, at the first meeting in January of each year during his/her term shall ~~appoint~~ recommend appointments to standing committees and shall ~~name~~ recommend the chairperson of each to City Council. City Council shall have the responsibility to vote on recommended appointments no later than the second meeting in January; ~~The committees from the previous Council will continue to meet and regularly until the new recommendations are approved.~~ In case of a vacancy in any committee, or in the chairpersonship of any committee, from any cause during ~~his/her~~ the Mayor's term of office, he/she shall fill such vacancy. The mayor may, from time to time, make such changes in said committees as may be necessary, or conducive to the convenience of the members.

Sec. 2-50. Same—established.

The standing committees are as follows:

- (1) Ways and means, to consist of all councilmembers and the mayor, to whom shall be referred all matters connected with city finance, assessments and taxes. A quorum shall be seven (7) members.
- (2) Public works and utilities, to consist of five (5) members of council and the mayor. A quorum shall be three (3) members.
- (3) Public safety, to consist of ~~fivefour~~ (54) members of council and the mayor. A quorum shall be three (3) members.
- (4) Traffic and transportation, to consist of ~~fivefour~~ (54) members of council and the mayor. A quorum shall be three (3) members.
- (5) Real estate, to consist of ~~fivefour~~ (54) members of council and the mayor. A quorum shall be three (3) members.
- (6) Community development, to consist of ~~fivesix~~ (56) members of council and the mayor. A quorum shall be ~~threefour~~ (34) members.
- (7) Special facilities, to consist of ~~fivesix~~ (56) members of council and the mayor. A quorum shall be ~~threefour~~ (34) members.
- (8) Human resources, to consist of five (5) members of council and the mayor. A quorum shall be three (3) members.
- (9) Recreation, to consist of five (5) members of council and the mayor. A quorum shall be three (3) members.

(10) License, to consist of five (5) members of council and the mayor. A quorum shall be three (3) members.

(11) Audit, to consist of all councilmembers and the mayor. A quorum shall be seven (7) members.

All other committees shall be appointed by the mayor, unless a ballot is called for by the members of council.

Sec. 2-56. Same—Public safety.

(a) *Composition.* The committee on public safety shall consist of ~~fivefour~~ (54) members of council and the mayor.

(b) *Quorum.* A quorum shall be three (3) members.

(c) *Responsibilities.* The responsibilities of the committee on public safety shall involve recommendations to council on all matters pertaining to:

- (1) Fire service policy;
- (2) Police service policy;
- (3) Civil defense and emergency planning;
- (4) Municipal penal ordinances and court services.

(d) *Review of judicial candidates.* The committee on public safety shall review and make recommendations regarding judicial candidates submitted by the mayor prior to the mayor's formal nomination of a judicial candidate to council for its approval.

(e) *Coordination with executive branch.* The committee on public safety shall be responsible for coordination with the police department, fire department, trustees of the fireman's insurance and pension fund, police relief and pension fund commission, board of firemasters and municipal court system.

Sec. 2-57. Same—Community development.

(a) *Composition.* The committee on community development shall consist of ~~fivesix~~ (56) members of council and the mayor.

(b) *Quorum.* A quorum shall be ~~threefour~~ (34) members.

(c) *Responsibilities.* The responsibilities of the committee on community development shall involve recommendations to the council on matters pertaining to:

- (1) Land use and development policy;
- (2) Municipal planning and comprehensive development planning services;
- (3) Urban and neighborhood redevelopment services;
- (4) Economic development services.

(d) *Coordination with executive branch.* The committee on community development shall be responsible for coordination with the department of planning and urban development, public works commission, planning and zoning commission, redevelopment and preservation commission, board of architectural review, CBD revitalization commission, board of adjustment, and the economic development commission.

Sec. 2-58. Same—Traffic and transportation.

(a) *Composition.* The committee on traffic and transportation shall consist of ~~fivefour~~ (54) members of the council and the Mayor.

(b) *Quorum.* A quorum shall be three (3) members.

(c) *Responsibilities.* The responsibilities of the committee on traffic and transportation shall involve recommendations to the council on matters pertaining to:

- (1) Highway programs;
- (2) Traffic planning and engineering;
- (3) Mass transit;
- (4) Municipal parking facilities.

(d) *Coordination with executive branch.* The committee on traffic and transportation shall be responsible for coordination with the department of traffic and transportation.

Sec. 2-59. Same—Special facilities.

(a) *Composition.* The committee on special facilities shall consist of ~~five~~^{six} (5~~6~~) members of the council and the mayor.

(b) *Quorum.* A quorum shall be ~~three~~^{four} (3~~4~~) members.

(c) *Responsibilities.* The responsibilities of the committee on special facilities shall involve recommendations to the council on matters pertaining to matters pertaining to City owned special facilities. The committee shall meet on a quarterly basis.

(d) *Coordination with executive branch.* The committee on special facilities shall be responsible for coordination with the department of special facilities, commission on arts, commission on history, and the board of trustees of the Charleston Museum.

Sec. 2-62. Same—Real estate.

(a) *Composition.* The committee on real estate shall consist of ~~five~~^{four} (5~~4~~) members of the council and the mayor.

(b) *Quorum.* A quorum shall be three (3) members.

(c) *Responsibilities.* The responsibilities of the committee on real estate shall involve recommendations to the council on matters pertaining to municipal real estate transactions.

Section 2. This Ordinance shall become effective upon ratification.

Ratified in City Council this _____ day of _____
_____ in the Year of Our Lord, 2023,
and in the _____ Year of the Independence of
the United States of America

John J. Tecklenburg, Mayor

ATTEST:

Jennifer Cook
Clerk of Council