1. The Contractor shall provide professional and high-quality services to the City in accordance with this Agreement.

2. The Contractor hereby warrants and represents to the City that it possesses all necessary licenses to perform the work as set forth in this Agreement.

3. The Contractor shall perform all work according to Exhibit A, Exhibit B, and Exhibit C.

EXHIBITS

<table>
<thead>
<tr>
<th>Exhibit</th>
<th>Title</th>
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<td>Exhibit A</td>
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<td>Exhibit E</td>
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<tr>
<td>Exhibit F</td>
<td>Solution</td>
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</table>

The parties agree that the Contractor shall commence the Repair/Bias Audit of the Charterton

SCOPE OF SERVICES

conditions shall be met, the parties agree as follows:

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and

South Carolina, by the City, and CNA Corporation (hereinafter referred to as the 

THIS AGREEMENT is entered into this 18th day of January, 2016

RACIAL BIAS AUDIT OF THE CHARTERTON POLICE DEPARTMENT

AGREEMENT BETWEEN THE CITY OF CHARTERTON

COUNTY OF CHARLESTON

STATE OF SOUTH CAROLINA

(we unilaterally represent the Organization's position in a dispute)

(we call the other party to the dispute)

(we call the other party to the dispute again)

(we call the other party to the dispute a third time)

(we call the other party to the dispute a fourth time)

(we call the other party to the dispute a fifth time)

(we call the other party to the dispute a sixth time)

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(we call the other party to the dispute a fifteenth time)

(we call the other party to the dispute a sixteenth time)

(we call the other party to the dispute a seventeenth time)

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(we call the other party to the dispute a trillionth time)
AGREEMENT

The Contractor represents and acknowledges that it is a licensed, bonded, and insured general contractor and is capable of performing the work requested.

8.4 WARRANTIES AND REPRESENTATIONS

The Contractor hereby represents and acknowledges to the City that the work performed by the Contractor is in accordance with the plans and specifications provided by the City. The Contractor warrants that the work performed by the Contractor is in accordance with all applicable laws and regulations.

8.3 COMPLIANCE AND PAYMENT TERMS

The initial term of the Agreement shall be for one year. The City reserves the right to express interest in the work performed by the Contractor.

8.2 CONTRACT TERM

The Agreement is subject to renewal at the discretion of the City. Renewal shall be at the discretion of the City.

5. If the City requests the Contractor to cease work for any reason, the Contractor will notify the City in writing.

4. The Contractor agrees to submit any and all reports of work performed by the Contractor to the City.
The City's employees, the employees of any other subcontractor including City's subcontractor, shall do all things necessary to protect the City's employees, the employees of any other subcontractor including City's subcontractor, from accidents or hazards as part of their duties and responsibilities. The City's employees, the employees of any other subcontractor including City's subcontractor, shall do all things necessary to protect the City's employees, the employees of any other subcontractor including City's subcontractor, from accidents or hazards as part of their duties and responsibilities.

§6. INFORMATION

Information concerning the relationship between the Subcontractor and the City of Chandlerville.

Nothing contained in any contract resulting from this Agreement shall create any contractible to the City.

1. The Contractor shall be responsible for all services performed by a Subcontractor, including Subcontractor or any employee of the Subcontractor.

2. The Contractor shall be responsible for all services performed by a Subcontractor, including Subcontractor or any employee of the Subcontractor.

3. The Contractor shall be responsible for all services performed by a Subcontractor, including Subcontractor or any employee of the Subcontractor.

4. If any Subcontractor shall be used for this project, the Contractor shall provide to the City's Director of Preconneent a list of names of any of the Independent Contractors, the Subcontractors, and the applicable license numbers.
become due to it under this Agreement with the provider or assignee of the City.

The Contractor shall not assign in whole or in part any part of this Agreement without the written consent of the City.

ASSIGNMENT

All costs or damages resulting from a termination under this Section shall be assumed by the Contractor for the services actually completed prior to termination. No damages shall be awarded to any person, firm, or corporation other than the Contractor for any costs incurred for such services.

§70. TERMINATION

Any order for the work of a subcontractor or order for the work of a subsubcontractor under a contract to the Contractor, or to the Contractor or any subsubcontractor, shall be subject to the receipt of an application for a subcontractor's notice within thirty (30) days of the receipt of such an application. The contractor shall provide the City with a copy of such notice within the same period of time. The Contractor reserves the right to terminate the contract with the

For Contractors:

The Contractor shall comply with all insurance requirements which are set forth in

INSURANCE REQUIREMENTS

Coverage required herein shall not serve to limit this indemnity obligation. The recovery of costs and fees shall extend to those incurred in the enforcement of this indemnity.
§15. LICENSE AND PERMITS

The Contractor shall, without additional expense to the City or the City of Charleston, South Carolina, in the Court of Common Pleas, pursuant to the laws of the State of South Carolina, obtain all licenses and permits required by the City or the Contractor for the performance of the Agreement.

§14. GOVERNING LAWS

This Agreement is intended to be governed by the laws of the State of South Carolina. All proceedings, including any legal action to enforce the Agreement or to resolve disputes arising under this Agreement, shall be conducted in the Circuit Court of the Ninth Judicial Circuit of South Carolina. All laws, ordinances, rules, and regulations of the City of Charleston, South Carolina, and the State of South Carolina shall govern the performance of the Agreement.

§13. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties and supersedes all previous negotiations, agreements, or understandings between the parties. No amendement, modification, or supplementation of this Agreement shall be effective unless written and signed by both parties.

§12. CHANGE ORDERS

Any change in the terms of this Agreement must be in writing. All change orders to this Agreement shall be subject to the approval of the Project Manager. This Agreement shall not be amended by oral agreements or other forms of modification.

§11. NOTICES

All notices required under this Agreement shall be deemed to have been given if served by certified mail, return receipt requested, or delivered personally.

[Addresses for notices and change orders]

[Specimen signatures]

[Seal of City of Charleston]
§ 30. Compliance with Legal Requirements

The contractor shall not provide any information to the city that is false, misleading, or otherwise violates any law, ordinance, or rule of regulation. The contractor shall ensure that all activities related to the performance of the contract comply with all applicable Federal, State, and Local laws, ordinances, and rules and regulations.

§ 19. Waiver of Contractual Rights

If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If any provision of this Agreement is held to be invalid or unenforceable for any reason, the contractor shall not be deemed an employee of the city.

§ 17. Independent Contractor

The contractor agrees not to refer to the award of this agreement in any commercial advertising in such a manner as to state or imply that the contractor is a direct or indirect employee of the city.

§ 6. Publicity Releases

The city is not obligated to release any information about the contractor or the award of this agreement.
The Contractor shall indemnify and hold harmless the City for any loss, cost or expense incurred by, or levied upon or billed to the City as a result of the Contractor's failure to pay any taxes or fees due in connection with this Agreement.

The Contractor agrees that all invoices, bills, or other charges shall be paid to the City with a valid South Carolina sales tax identification number (SCDRT) unless the Contractor furnishes the City with a valid South Carolina sales tax identification number (SCDRT). The total of all sales, or other charges, and the sales, or other charges, paid to the City shall be included in any invoice, bill or other charge, and the City shall be reimbursed for any taxes due on the South Carolina sales tax identification number (SCDRT) for which the Contractor is responsible.

Any local, state, or federal tax, or any other fee due in connection with this Agreement, shall be paid to the City.

The City reserves the right to conduct criminal background checks on individuals assigned to this project, including the Contractor, its employees, agents or contractors. The Contractor shall certify that all applicable state and local sales and use taxes, and all applicable state and local property taxes, assessed by the State of South Carolina and the City of Columbia, and paid for by the Contractor, are in compliance with all applicable laws and regulations. The Contractor agrees to indemnify and hold harmless the City for any loss, cost or expense incurred by, or levied upon or billed to the City as a result of the Contractor's failure to pay any taxes or fees due in connection with this Agreement.

Except as otherwise provided, contract prices shall include all applicable state and local taxes, sales and use taxes, and property taxes.

§21. BACKGROUND CHECK

§22. STATE AND LOCAL TAX
Date: 12/17/2018

Name

Witnesses for Vendor:

Date: 11/7/18

Name

Witnesses for the City:

Date: 12-18-18

Name

Signed, sealed, and delivered this Agreement at Charleston, South Carolina.
4. Questions regarding this solicitation must be submitted in writing to Gary Cooper or Beth B. Robinson at least 10 days prior to the deadline for receipt of proposals. Questions may be submitted by email or phone.

DEADLINE FOR SUBMISSION OF OFFER:
Any proposal or offer received after the deadline will not be considered.

I. THIS SOLICITATION SEeks propoSegs responding to the scope of work for a real estate audit of the Charlotte Police Department.

IMPORTANT

| Date: ____________________________ |
| Authorized Signature: ______________ |

February 1, 2018

| Vendor Name: Charlotte Police Department |
| City - State - ZIP: 28217 |
| Vendor Address: 750 East Union Street, Charlotte, NC 28217 |
| FAX/S#: ____________________________ |

Exhibit A

The City of Charlotte

242-230-3724

Procurement Division

July 2018

Exhibit A

The City of Charlotte

502-724-2300

Procurement Division

July 2018

Exhibit A

The City of Charlotte

502-724-3518

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July 2018

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The City of Charlotte

502-724-2300

Procurement Division

July 2018
In the event of opening of Proposals, but not otherwise:

6. Proposals may be withdrawn by written request received from the Officer prior to the scheduled time for opening. Proposals that are submitted after the scheduled time for opening will not be considered.

5. If an error is made before submitting the proposal, the error should be crossed out.

4. Bids should be submitted in a sealed envelope or box, and must be accompanied by a certified check or money order payable to the City of Detroit. The bid must contain the name, address, and telephone number of the bidder. The bid must be submitted to the City of Detroit at the address specified on the proposal.

3. Proposals must be submitted to the address specified in the General Information section of this document.

2. Officers must clearly mark as "Confidential" any part of their proposal which they do not wish to be included in the bid.

All pages that require a signature shall be included with the bid.

1. Number of Submissions Required is stated in the General Information section of this document.
1. The City reserves the right to require satisfactory evidence of their ability to finish the work described in this solicitation which demonstrates the City's capability for the performance of said services.

2. The City reserves the right to reject any and all proposals. The City shall be the sole judge as to whether their determination is sufficient to reject the proposal.

3. All proposals should be complete and clearly worded and shall contain the work of the firm as clearly defined in the solicitation.

4. The City reserves the right to reduce the amount of the work described in this solicitation without notice to any firm at any time during the proposal process.

5. No substitution shall be considered after the contract award, except by Amendment.

6. In the event that the Bid for the work is awarded over the cost of the contract, the City reserves the right to reduce the amount of the work awarded to the lowest bidder, without notice to any firm.

7. All Proposals shall provide a detailed forecast of the proposal that is accessible to the City.

8. For the purpose of this solicitation process, all costs shall be equitable in a clear, concise form and reproducible upon request.

9. All Addendum and Award Notices will be posted on our website.

10. The City reserves the right to request any firm to submit additional information or documentation, as defined by the solicitation.

11. No substitution shall be considered after the contract award, except by Amendment.

12. The City reserves the right to reduce the amount of the work described in this solicitation without notice to any firm at any time during the proposal process.

13. All Proposals should be complete and clearly worded and shall contain the work of the firm as clearly defined in the solicitation.

14. The City reserves the right to reject any and all proposals. The City shall be the sole judge as to whether their determination is sufficient to reject the proposal.

15. The City reserves the right to require satisfactory evidence of their ability to finish the work described in this solicitation which demonstrates the City's capability for the performance of said services.

16. GRATUITIES AND KICKBACKS PROHIBITED. It shall be unlawful for any person to offer, give, or agree to give any gratuity or kickback to the City or any employee of the City to procure an award under the solicitation.
If the internal and purpose of the City of Charleston thus solicitation permits

18. COMPETITIVE PROCUREMENT

The Offeror is guaranteed that all goods and services will meet the requirements and, if awarded the contract, shall do so in a professional manner.

The Offeror is qualified to provide the services and equipment required under this solicitation without exception.

The Proposal is based on the terms, materials, services and obligations required by the solicitation.

The Offeror has reviewed the solicitation, has become familiar with the local specifications and attachments and has made the Proposal (including all attached documents) by submitting a Proposal that represents:

Each Offeror by submitting a Proposal that represents:

17. OFFEROR REPRESENTATIONS

(d) is submitted for an arm of a successful or sole

Each Offeror is, therefore, bound to any obligation with respect to this Proposal or any resulting contract of an Offeror to acquire or lease real and personal property under conditions under which the scope of work is to be performed. The failure of each Offeror to meet the terms, material, services and obligations required by the solicitation

The Offeror has read and understands this solicitation (including all attached documents).

Each Offeror is, therefore, bound to any obligation with respect to this Proposal or any resulting contract of an Offeror to acquire or lease real and personal property under conditions under which the scope of work is to be performed. The failure of each Offeror to meet the terms, material, services and obligations required by the solicitation

The Offeror has read and understands this solicitation (including all attached documents).

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The Offeror has read and understands this solicitation (including all attached documents).
22. CONTRACT ADMINISTRATION

[paragraphs and sections discussing the administration of a contract, including approval, resolution of proposals, and award of contracts.

21. AWARD OF CONTRACT

[paragraphs detailing the process for awarding contracts, including evaluation of proposals and determination of successful contractors.

20. EVALUATION PROCESS

[paragraphs explaining the evaluation process for contracts, including the responsibilities of the city council and city staff.

19. NOTIFICATION

[paragraphs outlining the notification process for award of contracts, including the issuance of notices and the responsibilities of contractors.

18. CONTRACTS

[paragraphs discussing the types of contracts, their terms, and the role of the city in managing contracts.

17. CANCELATION

[paragraphs explaining the process for canceling contracts, including the conditions under which contracts may be canceled and the responsibilities of the city and contractors.

16. AUDIT

[paragraphs discussing the audit process for contracts, including the responsibilities of auditors and the role of city staff in ensuring compliance with contract terms.

15. REPORTS

[paragraphs outlining the reporting requirements for contracts, including the frequency and format of reports.

14. DISCLOSURES

[paragraphs discussing the disclosure requirements for contracts, including the information that must be disclosed and the penalties for non-compliance.

13. NOTIFICATION OF AWARD OF CONTRACT

[paragraphs highlighting the process for notifying bidders of the award of contracts, including the roles of the city and contractors.

[Additional paragraphs discussing other aspects of contract administration and management, including legal requirements and best practices.

The document provides a comprehensive overview of the contract administration process, including the roles and responsibilities of various parties involved, the evaluation criteria for awarding contracts, and the legal and regulatory frameworks governing contract management.
28. INSURANCE REQUIREMENTS

Employee of the City of contractor for any purpose whatsoever.

Successful Offeror is an independent contractor and shall not be deemed the agent or

27. INDEPENDENT CONTRACTOR

Representative under absurd contract.

Successful Offeror (for an independent contractor shall be allowed to attend full

contractor is subject to the revised contract. Contractor is subject to the contract at

the discretion of the Director of Procurement. The City, in the best interest of the City, the right to issue change orders is not dependent upon

The Director of Procurement shall have the unilateral right to modify any contract

26. MODIFICATION

Employees, the decision with the performance of work by any other contractor of the City of

negotiation of work in such work as may be the

The City of contractor, my undertake or award other contracts for portions of the work

25. OTHER CONTRACTS

Contractor work until his receipt of a written Notice to Proceed of the City's Director

be delivered before the Notice to Proceed is issued. The Contractor(s) shall, not

A Notice to Proceed shall be issued after the Contractor(s) has executed the contract and
If any subcontractors shall be used for this project, the Contractor shall provide to the City’s Director of Procurement a list of names of any or all of the intended subcontractors. The City’s Director of Procurement shall notify the Contractor in writing of any deficiencies noted by the City’s Director of Procurement.

ASSIGNMENT

31. Assignment

Deferring a potential Contractor’s capabilities.

The Contractor, in order to provide additional services and to fulfill an implied contractual obligation, may assign any or all of the obligations under this agreement to another entity. The assignee must agree to perform all the obligations and to comply with all the terms and conditions of this agreement.

OCCURRENCE OF AN INJURY

32. Indemnification

This provision is intended to protect the Contractor and any employee of any assigned Contractor who is injured while performing the work under this contract. The Contractor shall indemnify and hold harmless any employee of any assigned Contractor who is injured while performing the work under this contract.

The Contractor’s liability shall be limited to the amount agreed upon in writing by the Contractor and the assignee.

The Contractor shall indemnify the assignee for any loss or damage to property or persons caused or contributed to by the Contractor’s negligence or that of any employee of the Contractor.

EXCEPT FOR EXPRESS OR IMPLIED WARRANTIES ARISING FROM THE NEGLIGENCE OF THE CONSTRUCTOR
3.5. MANUFACTURER’S, WORKMANSHIP’S, WARRANTIES, AND REPRÉSENTATIONS

For the purpose intended,Unless otherwise specifically provided in the solicitation, the work and services provided by the contractor(s) shall not be deemed to be a part of the service provided.

3.4. TERMINATION

The City reserves the right to terminate the contract with the contractor or any subcontractor for unsatisfactory performance without any notice to the contractor.

3.3. SUSPENSION OF WORK

Nothing contained in any contract resulting from this solicitation shall create any of the City of Chattanooga or any subcontractor and the City of Chattanooga.

3.2. CONTRACT CANCELLATION

If at any time the City’s Director of Procurement determines that any contract(s) as required by the City’s Director of Procurement or the City of Chattanooga shall be responsible for all services performed by a subcontractor.

3.1. SUBCONTRACTS

The City’s Director of Procurement shall not subsume other subcontractors without the written consent of the City’s Director of Procurement.

3.0. POST-CONTRACTUAL OBLIGATIONS

Responsibilities include but are not limited to, compliance with any applicable regulations.

2.9. CONTRACTOR’S DELAYS

In the event of any delays in the performance of the work, the contractor(s) shall notify the City of Chattanooga of the probable need for additional time. After notification, the contractor(s) shall be responsible for all services performed by a subcontractor.
39. STATE AND LOCAL TAXES

A. Except as otherwise provided, contract prices shall include all applicable state and local taxes.

39.3. DISPUTES

Any bona fide dispute concerning the bid, proposal, request for qualifications or contract terms shall be resolved in accordance with the South Carolina Dispute Resolution Act, S.C. Code Ann. §15-7-401 et seq. (1976, as amended).

37. PERMITS AND LICENSES

A. The Contractor(s) shall, without additional expense to the City of Charleston, be responsible for obtaining all necessary licenses and permits required by the State of South Carolina or the City of Charleston.

B. The Contractor(s) shall be responsible for obtaining all necessary licenses and permits required by any other municipality having jurisdiction over the work or any portion thereof.

36. COMPLIANCE WITH LEGAL REQUIREMENTS

A. The Contractor(s) shall be responsible for obtaining all necessary licenses and permits required by the State of South Carolina or the City of Charleston.

B. The Contractor(s) shall be responsible for obtaining all necessary licenses and permits required by any other municipality having jurisdiction over the work or any portion thereof.

C. The Contractor(s) shall be responsible for obtaining all necessary licenses and permits required by any other municipality having jurisdiction over the work or any portion thereof.
SUBMITTMING CONFIDENTIAL INFORMATION

45. Applicants to any amendment or the exception of any opinion to extend the contract.

The submission of a single proposal, you are certifying that you shall comply with this act.

NOTE: The City reserves the right to reject any response to a request of $50,000 or more.

DRUG-FREE WORKPLACE

46. The contract shall be subject to all materials and documentation required and prepared by the City of Charleston, to the best of the contractor's knowledge and belief, re the contract for this project.

47. Prime Contractor's Responsibilities

48. The contractor shall be responsible for the complete contract as agreed to above.

49. Incorporation by Reference

50. The contractor shall indemnify and hold harmless the City for any loss, cost or expense

with all South Carolina Tax Registration Certificates to the City as a result of Contractor's failure to pay

(b) Contractor shall immediately and hold harmless the City for any costs or expenses

(c) Contractor shall purchase the goods or services which are included on the bid for the contract which is subject to the three

SOUTH CAROLINA LAW
words "TRADE SECRET" on every page, or portion thereof, that Offeror contends contains a trade secret as that term is defined in South Carolina Trade Secrets Act, S.C. Code Ann. § 39-8.10, et seq. All markings must be conspicuous; use color, color, total.

46. RECORDS RETENTION & RIGHT TO AUDIT.
The City shall have the right to audit the books and records of the Contractor as they pertain to this contract. Such books and records shall be maintained for a period of three (3) years from the date of final payment under the contract. The City may conduct, or have conducted, audits of specific requirements of this proposal as determined necessary by the City. Pertaining to all audits, the Contractor shall have available to the City its computer files containing the history of contract performance and all other documents related to the audit. Additionally, any software used by the Contractor shall be made available for auditing purposes at cost to the City.

47. COST.
Costs submitted with a Proposal shall be firm for a period of at least ninety (90) days from the closing date. All prices shall be firm-type fixed, unless stated otherwise.

48. UNSUCCESSFUL OFFERORS.
Offerors not awarded a contract under this solicitation may request return of their proposals within thirty (30) days after notification of award is mailed. All cost of returns shall be paid by the Offeror. If Federal Express, UPS, or other shipping number is not received with request, all materials shall be destroyed.
55. PROMPT PAYMENT DISCOUNT TERMS

cause for rejection.

The contract shall not be liable for any excess costs if the failure to perform is caused by the default of a subcontractor, and the contractor may terminate the contract for that cause.

54. EXCEPTIONS AND DEVIATIONS

required delivery schedule.

53. FORCMAUL

The contractor shall be held harmless for any excess costs if the failure to perform is caused by the default of a subcontractor, and the contractor may terminate the contract for that cause.

52. DEFAULT

In default of the provisions of the equal opportunity clause,

51. NON-DISCRIMINATION

By submission of a proposal or an offer to accept, the City shall be deemed to have waived its right to review or approve any provision the contractor may propose for goods or services furnished to the City.

49. PAYMENT FOR GOODS & SERVICES

Payment for goods & services furnished by the contractor shall be made within 30 days of receipt of a valid invoice.
extend the agreement if the City determines the extension is in its best interest. The initial term of the agreement shall be for one year. The City reserves the right to

TERM

65. All responses shall be good for a minimum period of ninety (90) calendar days.

RESPONSE PERIOD

64. The best interest of the City.

PROVISIONS, General or Special Conditions, or Specifications, as applicable, shall be deemed to be in the City’s best interest, in writing any instruction to Offeror, General or Special

WAIVER

63. The successful Offeror will be notified of the successful Offeror’s determination by reason of race, color, religion, sex, national origin or physical

DEFERENTIAL ACTION

62. The successful Offeror will be notified of the successful Offeror’s determination by reason of race, color, religion, sex, national origin or physical

1. Any set of proposals or proposals that have not been accepted.

PROPOSALS

61. OFFERS received, may be withdrawn by written request received from the Offeror prior to the

WITHDRAWALS

60. Any question and written response, interpretations, corrections of changes in the RFP

AMENDMENTS

59. by a manner so as to indicate to the products or services provided are intended to

PUBLICITY RELEASES

58. minimum period of twenty-four (24) months after the date of final payment by the City.

GUARANTEED AND WARRANTIES

57. Agreement between the Contractor and any Sub-contractor, under no circumstances and with no exception will the City or Contractor act as

ABSTRACTION

56. action is in the best interest of the City.

REJECTION
Please check statements applicable to your "No Proposal" Response.

You do not respond, your name may be removed from the Officer’s List.
Your company to remain on our Officer’s List for Commodities/services requested. If
To submit a "No Proposal" response for this project, this form must be completed for

Submission of this bid and contrary to the information to sign this bid for the bidder. The signed page must be included with this bid. For the same information, contact our office at (302) 739-1811. This bidder is required to submit any applicable information with any questions.

[Table with fields: Date, Title, Authorized Signature, Authority or Written Consent Business, Vendor Name, Vendor Address, Fax Number, City, State - Zip, FEIN/SSN, Direct Line, Fax Number, Proposal Date, Proposal Title, Proposal Number, Proposal will be reviewed until: May 25, 2018]
Are you a certified MBE or WBE in the State of SC?

Yes ☐ No ☐

Minority or Women-Owned Business:

SC Sales Tax Number

Fed. Tax ID (EIN) / SSN Number

City, State, Zip

Remittance Address

Telephone Number / Toll Free (if available)

Email

City, State, Zip

Correspondence Address

Authorized Signature

As registered in the Iss

Company Name

Certificate of Familiarity

Date: May 1, 2018

Direct Inquiries to: Kobin B. Robinson

Proposal Title: Racall Bias Audit of the Charleston Police Department

Proposal Number: 18-P022R

Proposal will be Rejected until: May 25, 2018 @ 12:00 pm
(e) To be excess insurance over any project professional liability policy, and

Insurance required in this paragraph C.: The Contractor and any of its subcontracts will cause the professional liability determined by the City.

and for a minimum of 1 year after substantial completion of the project as the City. This coverage shall be maintained through the duration of this project.

Evidence of such insurance shall be submitted by owner in accordance to the contract covering the performance of the professional services specified in this document.

Contractor shall obtain and maintain a professional liability insurance policy in accordance with a deductible of $20,000 per claim.

4. PROFESSIONAL LIABILITY: $1,000,000 per claim/5,000,000 aggregate

3. WORKERS' COMPENSATION: Statistical limits are required by South Carolina law, and employee's liability limits of $100,000 per accident.

2. AUTOMOBILE LIABILITY: $1,000,000 combined single limit per occurrence

1. GENERAL LIABILITY: $1,000,000 combined single limit per occurrence for bodily injury, property damage, and personal injury with a $50,000,000 General aggregation limit.

Contractor shall maintain limits no less than the following:

A. Contractor shall carry liability insurance with a reliable company licensed to do business in South Carolina. Contractor shall have a deductible as set forth above:

1. Insurance Services Office Commercial General Liability Coverage Form

2. Insurance Services Office Commercial Automobile Liability Form

3. Certificate of Coverage for Subcontractors

B. Contractor shall carry workers’ compensation as required by the State of South Carolina and all state and federal provisions as applicable to occupation disease provisions.

C. Contractor shall carry employer’s liability insurance including applicable occupation disease provisions, and any and all state and federal provisions.

D. Contractor shall have the means, representative, employees, or subcontracts. The cost of such insurance shall be to the City. The City shall give notice to the Contractor of any plans for insurance plans to include in the contract with Contractor with whom work performed by the Contractor on the project.

Insurance requirements
All coverages for Subcontractors shall be subject to all the requirements stated herein.

C. Chores in or near a public place after 11:00 a.m. on Sunday is prohibited. The City of Charleston shall be entitled to judgment on the issues raised by or otherwise arising from such policy.

Any deductible or self-insured retention shall be the responsibility of the Contractor.

The Contractor shall agree to waive all rights of subrogation against the City of Charleston, its officials, employees or volunteers.

Workers' Compensation

Notwithstanding the provisions of the Contractor's policies, no employee shall be entitled to any insurance payment.

Other Insurance: The insurance is primary, and our obligations are not affected.

Endorsement

Any employee of the Contractor is an insured under the policy described above.

1. General Liability and Automobile Liability Coverages

Required policies are covered, or be endorsed to cover, the following provisions:

(a) to be provided insurance in the event the policy expires.

(b) if other insurance is cancelled or not maintained, in the event the policy's limits of liability are exhausted, or if the policy expires.
City of Chapin
72 Calhoun Street, Ste. 3500
Procurement Division
Chapin, SC 29041

Required certificates should be mailed to:

(right to require complete, certified copies of all required insurance policies at any time;
Procurement Division, before work commences, the City of Chapin reserves the
right to receive certificates and endorsements are to be received and approved by the City of Chapin,
certificates and endorsements signed by a person authorized by the insurer to bind coverage on its behalf. All
evidence of insurance must be placed with an approved insurance company with current Best's
The certificates and endorsements for each insurance policy are to be
Certificate of Completion to the City of Chapin
the Department of Risk Management.

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MBE/WBE Compliance Provisions:

The City of Charleston has been working to increase minority and women-owned business participation in City projects. Under the City’s Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) programs, businesses are encouraged to engage minority and women-owned businesses in their projects. The City has established a goal of 20% minority and women-owned business participation in all City contracts.

MBE/WBE Compliance Provisions and Instructions:

1. Contractors and subcontractors are required to report all minority and women-owned businesses that are engaged in the project.

2. The City’s MBE/WBE Office will monitor compliance and ensure that all requirements are met.

3. Failure to comply with the MBE/WBE requirements may result in the loss of future contracts with the City.

4. All contractors and subcontractors are required to maintain accurate records of all minority and women-owned businesses engaged in the project.

By signing below, the contractor agrees to comply with the City’s MBE/WBE requirements and to report all minority and women-owned businesses engaged in the project.

Name of Company:

[Signature]

Title:

Print Name:

Date:

[Additional Information]

[MBE/WBE Compliance Provisions]

[Additional Information]

[Additional Information]

[Additional Information]

[Additional Information]
I, the undersigned, do hereby certify that the following statements are true and correct to the best of my knowledge:

1. I have made a good faith effort to comply with the City of Chatsworth’s M/WBE requirements.

2. I have submitted all required documents and supporting information.

I further certify that I have read and agree to the terms of the M/WBE Scorecard.

__________________________________________
Name of Authorized Officer (Print Type)

__________________________________________
Date

City of Chatsworth, California

Applications for Dis displacements and Settlements shall be filed with the City of Chatsworth M/WBE Coordinator, located at the City of Chatsworth M/WBE Office, 4040 W. Jefferson Blvd., Chatsworth, California 91311. Applications for Dis displacements and Settlements shall be filed within 120 days of the date of the Displacement Notice.

I, the undersigned, do hereby certify that the following statements are true and correct to the best of my knowledge:

1. I have made a good faith effort to comply with the City of Chatsworth’s M/WBE requirements.

2. I have submitted all required documents and supporting information.

I further certify that I have read and agree to the terms of the M/WBE Scorecard.

__________________________________________
Name of Authorized Officer (Print Type)

__________________________________________
Date
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<th>Name of Authorized Officer (PRINT/TYPE):</th>
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1. KNOWLEDGE AND DECIDE: This information is true, correct, and complete. I certify, under penalty of perjury, that I have examined the information in this affidavit, and to the best of my knowledge, it is

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<th>Professional Services:</th>
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<th>Minority/Woman-Owned Business Participation Efforts</th>
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**Total MBE Participation:**

- Minority categories: African American (A); Hispanic (H); Asian American (A); American Indian (I);
- Woman Owned (W); Other (O)

I will enter into a formal Contract with the above minority/women-owned business enterprises for the work listed in the above schedule conditional upon execution of a Contract with the Owner.

I certify that I have read the terms of this commitment and I am the Bidder or authorized to bind the Bidder to the commitment set forth herein. I certify, under penalties of perjury, that I have executed and completed this affidavit, and to the best of my knowledge and belief, this information is true, correct, and complete.

Sworn to before me this day of , 20_.

Name of Authorized Ofcer (Print Type): 

Notary Public for the State of 

Notary Seal:

My Commission Expires: 

Print Name: 

Phone Number: 

Address: 

Affidavit of (Name of Bidder) 

I hereby certify that on the 

City of Charleston, South Carolina 

Work to be Performed by Minority/Women-Owned Businesses
I hereby certify that I am an employee or agent of the bidder and that the bidder takes full responsibility for the performance of this contract.

Affidavit of Intent to Perform Contract with Own Workforce
City of Charleston, South Carolina

AFFIDAVIT C

Title:

Signature:

Name of Authorized Officer (Print/Type):

Date:

I certify that to the best of my knowledge and belief, the information is true.

The bidder agrees to provide any additional information or documentation required by the Owner in support of the above statement.

The bidder agrees to perform all the work required for the contract.

I hereby certify that I am an employee or agent of the bidder.

Affidavit of Intent to Perform Contract with Own Workforce.

City of Charleston, South Carolina

AFFIDAVIT C
UNAUTHORIZED COMMUNICATION

Proprietary and trade secret information is protected by applicable law. The City of Charleston is the owner of this information. Any unauthorized use or disclosure of this information is a violation of applicable law. If you receive this information, you are advised to return it to the City of Charleston immediately.

PROPRIETARY INFORMATION

Confidential information is protected by applicable law. The City of Charleston is the owner of this information. Any unauthorized use or disclosure of this information is a violation of applicable law. If you receive this information, you are advised to return it to the City of Charleston immediately.

NON-DISBURSEMENT

If a Proposal is accepted, the successful Offeror shall not release any news releases of other materials.

ORAL STATEMENTS

The City may not release any oral statements of the City's Corporate Counsel.

QUESTIONS

The City will provide written responses to all questions. Oral responses will not be provided.

PROCUREMENT PROCESS

Bids must be submitted to the Charleston Police Department by the deadline specified in the RFP. The City reserves the right to reject any or all proposals.

GENERAL INFORMATION
Only original documents will be accepted. Fax or electronically submitted versions will not be.

**Proposals are required for submission. Plus (1) electronic copy (flash drive or CD) from Vendor must submit one (1) original and two (2) binding copies of the proposal.**

**NUMBER OF PROPOSALS SUBMITTED**

Proposals received prior to the scheduled due date and time will not be considered. If proposals are received after the scheduled due date and time, proposals will be held until a different mail delivery period to ensure timely receipt. Proposals must be submitted to and received by the City no later than the date and time specified.

**RECEIPT OF PROPOSALS**

The proposal review will be judged as to whether the proposal is significant enough to require rejection or completion.

**PROPOSAL PREPARATION**

All proposals should be complete and correctly worded and must convey all the information required.

**circumstances and requirements.**

Vendors should have a thorough understanding of the City’s requirements. If additional information is requested, the City will specify what additional information is needed. Proposals that do not meet all of the requirements will be rejected.

**VENDOR’S DUTY TO INSPECT & ADVERSE ALL COSTS**

Vendors are responsible to inspect all equipment and services to be provided. Vendor shall agree to hold the City harmless from and against any and all claims, damages, costs, and expenses arising out of the performance of the Contract.

**DISQUALIFICATION OF OFFERORS**

Offerors are required to submit their proposals by the date and time specified.

**CONTRACT NEGLIGENCES**

the City reserves the right to make a partial award or to split the award at its discretion based upon the best evaluation criteria.

**CONTRACTOR SOLELY RESPONSIBLE FOR PERFORMANCE**

Vendor is responsible for the performance of the work as proposed by the contractor. Vendor shall be responsible for the performance of the services as agreed to by the City.
Evaluations and Selection Committee may request additional information from offerors. The Committee, with determination of responsiveness and acceptability of each proposal. The committee will be comprised of City personnel and other persons designated by the City. The Proposals will be evaluated in the City. The Evaluation and Selection Committee will be established to evaluate the Proposals and select a
response to the request for competitive sealed proposal as defined in this section.

The City will conduct a competitive, for and impartial evaluation of all Proposals received in

**Proposal Evaluation Process**

1. All forms from this solicitation requesting a proposal must be submitted in the bid.
2. The bid must be signed by an official authorized to contractually bind the Vendor.
3. No more than one bid may be submitted by any Vendor.
4. On May 20, 2018, the Proposals will not be accepted for any reason.
5. Proposals must be received in the City’s Procurement Office no later than 12:00pm
6. Contra Costa, Procurement Division, 75 Contra Costa St, Suite 3500, Martinez, SC

**Proposal Submission**

All bids should be clearly marked “19-PO2222 Request for Proposal (RFP) – RFP Submittal for Contract

**Proposal Requirements**

For clear understanding, made by an official, shall be without ambiguity, and with adequate explanation, where necessary.

Response packages shall be completed in accordance with the requirements of this RFP.

**Compliance of Offerors’ Submission**

Responsibility or incomplete submission to information provided and/or requirements may lead to
discouragement of the offeror’s submission.

Responsibility and mandatory inclusion to information provided in accordance and responsive manner to every requirement and every specification. Offerors should submit appropriate Industry Reference Information. Offerors should include Industry Reference Information or add additional sections of Evaluation and Selection Committee. Offerors may include additional sections of Evaluation and Selection Committee. Offerors must include in a manner meaningful to specific evaluation criteria. Offerors must include in the solicitation how the evaluation criteria will be assessed in the evaluation process and how the evaluation team will be assembled. The Vendor must mark on the envelope or wrapper containing the proposal, the RFP accepted.
It is the Offeror’s responsibility to effectively communicate their qualifications, services, and experience and methodology in their response to each requirement contained in this RFP.

- Cost
- Organization and Approach to the Proposal Submission and Schedule
- Effectiveness of the Work Plan in Addressing Community Concerns
- Qualifications of Key Personnel
- Past Performance and Experience of Relevant Current and Past Projects
- Understanding of the Community and Audit Objectives

Criteria & Evaluation

Proposal Evaluation Criteria

Cost

The following weighted criteria will be used to evaluate the Proposals for purposes of selecting the Offerors:

- Allowable Costs
- Cost

The purpose of the presentations will be to allow Offerors to further present their proposal and presentation.

The City may issue a Request for Clarification to the shortest arms response additional information of clarifications. The Request will also invite each of the Offerors to give a formal presentation and clarification.

The following deadlines for all submitted Proposals, the Selection Committee may select a Shortlist:

- The City’s timeframe for the Evaluation and Selection Committee.
- The requirement set forth in this RFP.
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Similar services being requested here on a contract basis during the last three (3) years.

Bidders must supply a minimum of five references for which they have provided the same or similar services.
Learning to address the issue of bias, intentional review process and mechanisms for oversight, accountability, and organizational confidence and readiness.

 defeats conscious biases, intentional factors, subject demographics and officer demographics.

 Purposes and needs in use of force must be informed by necessary, community characteristics.

 Immediate investigations, use of force.

 Revising specific protocols of internal investigations of citizen incidents, every incident.

 Officer training in regional bases, use of force, pre-arming less-lethal weapons, crisis intervention.

 and the number of stops and officers in ending crime or creating perception of bias.

 locals and residents to police practices.

 of assessment.

 areas of assessment.

 specifically, raids, surveys, interviews, focus groups, or perhaps.

 understanding, relationships, and participatory decision-making with the public including.

 review of neighborhood institutions, best practices.

 inter-agency protocol, consistent with state and federal laws.

 access to all data, incidents, complaints, discipline files, policies and procedures over a.

 local, including school resource officers (SROs).

 Access, consistent with state and federal laws, to all police department personnel at all.

 with CPD.

 Strategies, feedback, and public use of the resources, organizational, accountability, community involvement.

 process, transparency, professionalism, accountability, communality, indigenous, leadership, response.

 recommendations for reforms that improve community-oriented policies.

 local, African American community.

 community to uncover any aspects of implicit bias, as well as systemic and institutional.

 assess the impact of enforcement operations on historically marginalized and disadvantaged.

 assess, monitor, and assist the Charleston Police Department (CPD) in concert with the.

 Charleston Police Department

 Scope of Work for Racism Audit at the Charleston Police
Deliverables

- Improvements with specific detail on best practices and innovations applicable to
  Best practices and innovations in Newcomer schools identified for the areas of
  - Expectations should be done and gaps of needs should be clearly identified
  - Process improvements should take place in the Globalisation and Community
    Enhancements of Global Knowledge, part of the year's report.
    West Ashley, Daniel Island, and Community Stewards include
    West Ashley, Daniel Island, and Community Stewards, including

4. Assess recruitment, hiring, promotions, and personal practices, including:

- Communication protocols and procedures
  - Improvements to oversee recruitment, national officer responsibilities
  - Procedural policies, processes, and procedures
  - Human and external procedural justice
  - Process that will lead to a diverse work force, including SKOs.
  - Community engagement in the development of strategies in the recruitment and hiring
  - Policies, procedures, and training regarding hiring standards, practices, and protocols

3. Assess complaint process, internal and external, including:

- Policies and procedures on the use of in-car and body-worn cameras
  - Transparency and public communication of policies, procedures, and agency data
  - Organizational structure and plans for community-oriented policing
  - Community policing program strategies and non-policing social strategies
  - Assessment of officer activity to identify the degree to which officers are performing
  - Policy, procedures, and training in organizational policy and procedural justice

2. Assess community-oriented policing practices throughout the department, including:
Make a presentation to the public after release of final report.

Recommendations shall be provided in a formal selection by the City's Department of the City of Chattanooga, Police Department, and other relevant agencies, along with any supporting documentation.

For each of the areas of assessment, wherever improvement might be possible in

Make a presentation to the public after release of final report.

Recommendations shall be provided in a formal selection by the City's Department of the City of Chattanooga, Police Department, and other relevant agencies, along with any supporting documentation.

For each of the areas of assessment, wherever improvement might be possible in
Vendor's Checklist

1. Did you provide any additional information and sign the front page of the solicitation?

2. Did you sign the certificate of familiality form?

3. Did you sign the City of Charleston M/WBE Compliance Provisions Form?

4. Did you sign the applicable Affidavit?

5. Did you mark your "Original" Bid and provide the required # of copies?

6. Did you complete and include all pricing sheets?

7. Did you include the required references?

8. Did you provide a copy of insurance and all other documentation requested?

9. Did you include and sign any appendices?

10. Did you double check to make sure you have included everything that is requested?

---

If you have any concerns, please do not wait until after opening to raise them. At that point, it may be too late. If this submission includes a pre-bid conference or a question & answer period, please raise your questions during this time. Please read the bid carefully.

This checklist is included only as a reminder to help bidders avoid common mistakes. Responsibility will be evaluated against the solicitation. Read and sign this checklist. You do not need to retain this checklist with your proposal.
The anticipated start date is late July or August. Each vendor should provide their estimated schedule.

4.3

What is the anticipated start date and period of performance?

4.2

The city of Charleston plans for MBE participation are based upon compliance with an Minority Business Enterprise (MBE) certified firm. Please advise if the State of South Carolina, or any other state, or the Federal government does not certify a MBE certified firm. Please advise if the State of Texas, or any other state, or the Federal government does not certify a MBE certified firm.

4.1

The City of Charleston’s MBE office will require MBE certification from certain firms. Please review page 19 of the solicitation documents. MBDO and MBDO of South Carolina must be certified according to the State of South Carolina’s MBE certification.

4.0

We are considering using a subject matter expert as a consultant. Our consultant, Mr. Robert D. Robinson, Senior Buyer, recommended that we not consider the process.

4.0

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We are considering using a subject matter expert as a consultant. Our consultant, Mr. Robert D. Robinson, Senior Buyer, recommended that we not consider the process.
Respondent should acknowledge receipt of this addendum by completing this section and returning it with the Bid Submittal. Failure to acknowledge this addendum may be cause for rejection.

Title

Date

Authorized Representative

Offeror
Insurance required in this paragraph C:

The Contractor and any of its subcontractors will cause the professional liability determined by the City.

for a minimum of 1 year after substantial completion of the project as determined by the City. This coverage shall be maintained throughout the duration of this project. Evidence of such insurance shall be satisfactory in form and contain the following:

cover the performance of the professional services specified in this agreement.

Contractor shall obtain and maintain a professional liability insurance policy with a deductible of $20,000.

<table>
<thead>
<tr>
<th>PROFESSIONAL LIABILITY:</th>
<th>$1,000,000 per occurrence/3,000,000 per aggregate</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKERS’ COMPENSATION:</td>
<td>Stamp, limits are required by South Carolina.</td>
</tr>
<tr>
<td>AUTOMOBILE LIABILITY:</td>
<td>$1,000,000 combined single limit per occurrence</td>
</tr>
<tr>
<td>GENERAL LIABILITY:</td>
<td>$1,000,000 combined single limit per occurrence</td>
</tr>
</tbody>
</table>

C. Contractor shall maintain limits as follows when the following:

and all such endorsements.

Contractor shall carry workers compensation as required by the State of South Carolina.

CA 00 10 09, Business Auto Coverage Form

(occurrence) CA 00 10 09, General Liability Coverage Form

The Contractor shall carry liability insurance with a reputable company licensed to do business in South Carolina. Coverage shall be at least broad as:

shall be the responsibility of the Contractor.

Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be the responsibility of the City or contractor with the City’s insurance agent claims for liability for personal or property damage to persons or property with which the City or contractor is not connected with the project of the Contractor.

INSURANCE REQUIREMENTS

EXHIBIT C
Each insured policy required by the City of Charleston shall be endorsed to state that any deductible or self-insurance retained shall be the responsibility of the Contractor

2. Workers' Compensation

Workers' compensation is the insurance of the Contractor's policy, whether primary or excess, contingent on any other basis.

By any other insurance carried by the additional insured, whether primary or excess, other insurance is primary, and our obligations are not affected.

Endorsement

Endorsement should be incorporated in the previously referenced additional insurance referred to herein. To accomplish this objective, the following wording should be in excess of the Contractor's insurance and shall not be contingent on any other basis. By any other insurance carried by the additional insured, whether primary or excess, other insurance is primary, and our obligations are not affected.

General Liability and Automobile Liability Coverage

1. Required policies are in common, or endorsed to contain, the following provisions:

(a) to be primary insurance in the event the policy limits are exceeded
(b) to be excess insurance over any project professional liability policy and any subcontractor's professional liability policy
Charleston, SC 29401
73 Calhoun Street, Suite 3500
Procurement Division
City of Charleston

Required certificates should be mailed to:

City of Charleston Procurement Division, before work commences. The City of Charleston reserves the right to require complete, certified copies of all required insurance policies, at any time. Certificates and endorsements are to be received and approved by the City of Charleston. All certificates shall be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements, the certificates and endorsements for each insurance policy are to be endorsed with a copy of the certificate with the City of Charleston’s name on it. All certificates shall be subject to all the requirements stated herein.
The undersigned, being duly authorized to submit this application on behalf of the CN3 Corporation, hereby represent and certify that all required documents have been submitted and to the best of my knowledge are true, complete and accurately describe the proposal. It is understood, that neither this proposal nor any proposal, if received, may be used for any purpose other than to evaluate the submitted proposal. Further, the proposal is not to be released outside the government and shall not be distributed to any other person or entity.

Submitted by:

Nicholas W. Hunter

CN3

P.O. Box 22201
3113 Washington Blvd.

Chesapeake, VA 23324-001

May 23, 2018

Response to Request for Proposal:

Response to Request for Proposal:

Submit to:

The City of Charleston

75 Calhoun Street, Suite 3500

Procurement Division

Racial Bias Audit of the Charleston Police Department
3003 Washington Boulevard, Arlington, VA 22201

Phone: 703-242-2494, Ext. 303
Fax: 703-242-9202

Dear Sir or Madam:

Reference: RFP 18-P022R

Chesnon, SC 29401
75 Chesnon Street, Suite 350C
Procurement Division
City of Charleston

May 25, 2018

CNA
Professional Associations

Board Member, Juvenile Justice Coordinating Committee
Board Member, Catholic Youth Organization
Board Member, YMCA
Member, Juvenile Drug Court Team
Member, National Organization of Black Law Enforcement Executives
Member, International Association of Chiefs of Police
Member, North Carolina Governor's Crime Commission

Awards

Homet's Community Hero Award, 2016
North Carolina Long Leaf Pine Award, 2015
National Association of Negro Business and Professional Women's Club, Man of the Year Award, 2014
Johnson C. Smith University, President's Award, 2014
City of Richmond, Richmonder of the Year, 2008
Gartner Business Intelligence Excellence Award, 2007
IACP, Weber-Sharp Award for Outstanding Crime Reduction Efforts, 2006 and 2007
Mr. Shotten, Rickenbacker brings an exceptional record of hands-on experience in the role of director of the Office of Homeland Security and Emergency Management. During his tenure, he coordinated responses to chemical and biological incidents, managed national and state-wide chemical and biological incidents, and developed strategies for the successful response to such events.

From 1991 to 1995, Mr. Rickenbacker served as Director of the Office of Homeland Security at the Department of Justice.

New Mexico, Police Department (a department of Justice under the Office of Homeland Security), he coordinated responses to chemical and biological incidents, and developed strategies for the successful response to such events.

During his tenure, he coordinated responses to chemical and biological incidents, managed national and state-wide chemical and biological incidents, and developed strategies for the successful response to such events.

From 1991 to 1995, Mr. Rickenbacker served as Director of the Office of Homeland Security at the Department of Justice.

Washington, DC, Criminal Justice Services Administration and serving as Associate Director of the Department of Homeland Security.

The Community Prevention Foundation, President of the Justice Research Institute of DC, Criminal Justice Services Administration and serving as Associate Director of the Department of Homeland Security.

Mr. Shotten, Rickenbacker brings an exceptional record of hands-on experience in the role of director of the Office of Homeland Security and Emergency Management. During his tenure, he coordinated responses to chemical and biological incidents, managed national and state-wide chemical and biological incidents, and developed strategies for the successful response to such events.

Qualification Summary

Stephen Rickenbacker
and local communities.

Workshops and seminars on national topics of interest, and working projects in numerous states

often serve as a focal point for dissemination and proposals, promoting development, growing initiatives, and improving CNA's service and security-related government projects.

Mr. Robinson served as Director for Criminal Justice for CNA. He also played a major role in

Director for Criminal Justice

CNA Corporation

2002 – 2013

Concerning the improved functioning of Community Advisory Boards.

Senior Consultant, Work with Maricopa County to enhance police community relations,

2018-Present

Department of Justice, Office of Civil Rights

2015 – Present

Provided technical assistance to enhance community input into police operations.

NRC: Robinson is responsible for monitoring police department effectiveness in implementing community engagement community policing and

Associate Police Monitor

PMRC: Associate

Relevant Work Experience

Washington, DC, 1979

BS, Psychology, Howard University

Howard University, Washington, DC, 1976

MS, Criminal and Community Psychology

Oshkosh, WI, 1979-1980

Graduate Studies, Criminal Justice Planning

Washington, DC, 1980

PhD, Criminal Justice, Howard University

(ABD) Criminal and

Education

Study of the effects of body-worn cameras on police compliance and use of force.

Relevance: He also helped secure funding from the National Institute of Justice for a new

Proposal in Aggres for Proposal 18-0022K

Rachel Busch, Analyst for Crime and Justice Department

CNA Corporation
Special Assistant to the City Administrator for Public Safety
District of Columbia Government

Mr. P. Robinson served as the Director of the Office of Emergency Preparedness (Emergency Management Agency). He was responsible for coordinating responses to disasters and emergencies in the District of Columbia. He also supervised and directed a network of management training and exercise programs. He also established and directed a network of management training and exercise programs. He also established and directed a network of management training and exercise programs.

Mr. P. Robinson served as the Director of the Office of Emergency Preparedness (Emergency Management Agency). He was responsible for coordinating responses to disasters and emergencies in the District of Columbia.

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Director of the Office of Emergency Preparedness (Emergency Management Agency)
District of Columbia Government

As part of the Director of the Office of Emergency Preparedness (Emergency Management Agency), he was responsible for coordinating responses to disasters and emergencies in the District of Columbia.

Director of the Office of Emergency Preparedness (Emergency Management Agency)
District of Columbia Government

By overseeing the city’s emergency management strategies, he was part of the reorganization and improvement program. He directed the program’s expansion from 16 to over 300 sites, and developed much of its current guidelines, policies, and procedures. He was also responsible for coordinating responses to disasters and emergencies in the District of Columbia.

Director of the Office of Emergency Preparedness (Emergency Management Agency)
District of Columbia Government

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District of Columbia Government

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CNA

Special Award for Unique Contributions to National Homeland Security, 2004

Department of Justice Attorney General's Award for Contributions to State

Washington, D.C. Council of Government Special Recognition Award for Coordination

Justice Research and Statistics Association Leadership Award, 1997

District of Columbia Office of Criminal Justice Plans and Analysis Leadership Award,

National Mentoring Scholarship Finalist, 1996

**Awards**

My research has focused on programs on behalf of DOJ, promoting evidence-based justice research, and supporting the national organization, among other roles I have assumed. I have been a member of the national organization committee to support research and statistical associations and to promote alternative programming for youth. I have been a member of the board of the Community-Based Organization and have been involved in local crime prevention. I have been a member of the National Center for the Victims of Crime, serving as the Executive Director of the National Center for the Victims of Crime and as a member of the Executive Committee for the National Center.

**Professional Associations**

As a researcher, I have served as an adjunct professor in the Department of Psychology.

**References**

University of the District of Columbia

Emergency Management Agency on behalf of the City Administration and the Mayor for coordinating the activities of the District of Public Safety Agencies, including his role as Special Assistant to the City Administrator for Public Safety. He was

Response to Request for Proposal: 18-P022X

Rachel Blau Audit of the District of Columbia Police Department
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Nolette, Maj., Fayetteville, NC Police Department</td>
<td>467 Hay Street, Fayetteville, NC 28301</td>
<td>910-433-1760</td>
<td><a href="mailto:jnolette@ci.fay.nc.us">jnolette@ci.fay.nc.us</a></td>
</tr>
<tr>
<td>Jacqueline L. Bailey-Davis, Police Staff Inspector, Philadelphia Police Department</td>
<td>750 Race Street, Room 205A, Philadelphia, PA 19107</td>
<td>215-490-4860</td>
<td><a href="mailto:jacqueline.bailey-davis@phila.gov">jacqueline.bailey-davis@phila.gov</a></td>
</tr>
<tr>
<td>Craig MeiLi, Chief, Spokane WA, Police Department</td>
<td>1100 W Mallon Ave, Spokane, WA 99260</td>
<td>509-625-4215</td>
<td><a href="mailto:cmelii@spokanepolice.org">cmelii@spokanepolice.org</a></td>
</tr>
<tr>
<td>Tawana Elliott, Sr., Program Specialist, U.S. Department of Justice, COPS Office</td>
<td>145 N Street NE Washington, DC 20530</td>
<td>202-307-2933</td>
<td><a href="mailto:tawana.elliott@usdoi.gov">tawana.elliott@usdoi.gov</a></td>
</tr>
<tr>
<td>Kevin McCall, Under Sheriff, Las Vegas Metropolitan Police Department</td>
<td>400 S. Martin L. King Blvd, Las Vegas, NV 89106</td>
<td>702-828-3111</td>
<td><a href="mailto:kjmccall@lvmpd.com">kjmccall@lvmpd.com</a></td>
</tr>
</tbody>
</table>
Use of disclosure on this page is subject to the restrictions on the use of the proposal.

4. Questionnaire

The solution must be submitted in writing and must be clearly addressed to the

Project Coordinator.

The questionnaire should be submitted as an attachment to the written proposal. The

Proposal Number: 0222

The City of Chariton

Appendix C. Required Forms

Response to Request for Proposal: 18-0222

Real Estate Audit of the Chariton Police Department

CNA 2018-2020

Pre-Paid Number: 120228

Proposal will be received until May 2, 2018.
CERTIFICATE OF FAMILIARITY

Period of Time (in days) during which proposal is subject to withdrawal or modification: 30

Period of Time (in days) during which proposal is subject to withdrawal or modification: 30

Proposal Date: May 1, 2018
Proposal Time: 10:00 A.M. of the Submission Policies Department
Proposal Number: 18-P0228

Response to Request for Proposal 18-P0228

Revised Date: June 28, 2018

Proposal will be received until: May 25, 2018 @ 12:00 noon

Authority:

CNA
The scheduled start date is June 1st. Each vendor should provide their estimated completion date and period of performance.

Schedule:

4.3

What is the anticipated start date and period of performance?

4.2

Would you please confirm the purchase order?

4.1

The solicitation document, MWBE Compliance Provisions and Instructions, Good Faith Effort

The application fee is $50.00 - cash or check made payable to the Charleston Police Department.

Date: July 10, 2018

Address: #1 - GBA

City of Charleston
75 Carolina Street, Suite 3300
Procurement Division
Charleston, SC 29401

Response to Request for Proposal 18-P0228
Rafael Silva, Chief of the Charleston Police Department

Attachments:

- "Attachment #2: Additional Instructions for Submissions"
- "Attachment #3: Additional Instructions for Submissions"
- "Attachment #4: Additional Instructions for Submissions"

Additional Information:

Charleston Police Department
75 Carolina Street, Suite 3300
Procurement Division
Charleston, SC 29401

Phone: (843) 724-1717
Fax: (843) 724-3737
E-mail:采购@chpcharleston.com
Website: www.charlestonpolicedepartment.com

Charleston Police Department
Charleston, SC 29401

Phone: (843) 724-1717
Fax: (843) 724-3737
E-mail: procurement@chpcharleston.com
Website: www.charlestonpolicedepartment.com
Racial Bias Audit of the Charleston Police Department
Response to Request for Proposal: 18-P022R

Respondent should acknowledge receipt of this acknowledgment by completing this section and
receiving it with the Bid Solicitation. Failure to acknowledge this acknowledgment may be cause for

Date: 5/16/2018

Authorized Representative

Use or disclosure of data on this page is subject to the restrictions on the title page of this proposal
The attachment in support of the cover letter is attached.

Properly executed original contract is attached and will form all the terms of the work to be performed. The contractor is to complete the work in accordance with the requirements of the contract within 90 days of the receipt of the purchase order.

City of Charlotte, North Carolina

AFFIDAVIT OF

Internal to Permit Contractor With Own Workforce

Racial Bias Audit of the Charlotte Police Department

Response to Request for Proposal: 18-P0232

CNA
CERTIFICATE OF LIABILITY INSURANCE

<table>
<thead>
<tr>
<th>Policy No.</th>
<th>09/10/2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Date</td>
<td>09/10/2013</td>
</tr>
<tr>
<td>Form Used</td>
<td>N/A</td>
</tr>
<tr>
<td>Date Issued</td>
<td>N/A</td>
</tr>
<tr>
<td>Date Exp.</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Insurance Company:**
- **Provident Life and Accident Company**
- **Polaris Indemnity Company**

**Insured:**
- **Charleston Police Department**

**Coverage:**
- **Determine the coverage limits for each policy.**

**Descriptions of Occurrences:**
- **Occurrence Date:** N/A
- **Occurrence Location:** N/A
- **Loss Description:** N/A
- **Loss Date:** N/A
- **Loss Amount:** N/A

**Description of Property Damaged:**
- **Description:** N/A
- **Location:** N/A
- **Value:** N/A

**CANCELLATION:**
- **Reason:** N/A
- **Effective Date:** N/A

**Certificate Holder:**
- **Name:** N/A
- **Address:** N/A

**Endorsements:**
- **Endorsement No.:** N/A
- **Effective Date:** N/A
- **Endorsement Description:** N/A
Use of disclose of data on this page is subject to the restrictions on the title page of this proposal.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Total</td>
<td>$1,984,556.36</td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>$96,135.68</td>
</tr>
<tr>
<td>Consultant Fees</td>
<td>$10,924.00</td>
</tr>
<tr>
<td>Legal</td>
<td>$16,902.00</td>
</tr>
<tr>
<td>Finance/Benefits</td>
<td>$14,387.50</td>
</tr>
<tr>
<td>Perennial</td>
<td>$3,918.98</td>
</tr>
<tr>
<td>Total</td>
<td>$1,984,556.36</td>
</tr>
</tbody>
</table>

Indirect costs include personnel labor and travel costs to conduct up to four on-site visits with the CPO. Total of $1,984,556.26 to perform the work outlined in the RFP Scope of Work. These costs below are estimated using our previous experiences conducting similar work. CNA estimates a period of performance can be months to conduct the activities outlined in the RFP. This period of performance can be extended to meet the needs of the City of Charleston and CPO. The costs listed short of extended to meet the needs of the City of Charleston and CPO. For the purpose of this estimated budget, CNA has estimated a period of performance of 8

Response to Request for Proposal: 18-PD028
Redefine Bias Audit of the Charleston Police Department
CNA
<table>
<thead>
<tr>
<th>Month</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Release the Final Report</td>
</tr>
<tr>
<td>6-7</td>
<td>Focus Groups/Literature/Learning Sessions with City Personnel, PD, and/or Community Members</td>
</tr>
<tr>
<td></td>
<td>Review draft report and check-in meeting before and after with personal, and/or Community Members</td>
</tr>
<tr>
<td></td>
<td>Focus Groups/Literature/Learning Sessions with City Personnel, PD, and/or Community Members</td>
</tr>
<tr>
<td></td>
<td>Monthly Led by Clerk of the District (City/County)</td>
</tr>
<tr>
<td>1</td>
<td>Project Kickoff with Local Leadership</td>
</tr>
</tbody>
</table>

**Timeline**

- Site Visit 1
- Site Visit 2
- Site Visit 3
- Site Visit 4
- Site Visit 5

- Final Report (Month 8)
- Draft Report with Recommendations (Month 6-7)
- Site Visit Summary Memos (required, at least (Month 1-7))

**Certification on Deliverables**

**EXHIBIT P**
<table>
<thead>
<tr>
<th>Month</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Month 8</td>
<td>Review draft report and recommendations with City Personal/PD personnel and/or Community members. Check in-meeting before and after with local leadership. Leadship during each site visit. Release the final report. Focus Groups/Interviews/Listening Sessions with City Personal/PD personnel and/or Community members. Leadship during each site visit. Can combine/serialize (depending on need we can combine/serialize).</td>
</tr>
<tr>
<td>Months 6-7</td>
<td>Focus Groups/Interviews/Listening Sessions with City Personal/PD personnel and/or Community members. Leadship during each site visit. Check in-meeting before and after with local leadership. Leadship during each site visit. Can combine/serialize (depending on need we can combine/serialize).</td>
</tr>
<tr>
<td>Months 2-4</td>
<td>Focus Groups/Interviews/Listening Sessions with City Personal/PD personnel and/or Community members. Leadship during each site visit. Check in-meeting before and after with local leadership. Leads the development of the project. Focus on the needs of the community.</td>
</tr>
<tr>
<td>Month 1</td>
<td>Activity</td>
</tr>
</tbody>
</table>

Deliverables table included in this agreement:

3. Situation: CNA is providing racial bias audit services in fulfillment of 18-022R. CNA will:

- support the activities described in the table.

2. Purpose: To establish terms and conditions of data sharing agreement between the personal:

- Incorporate into this agreement:

- Request for Data Sharing Personal Identifiable Information to Support the Racial Bias Audit.

CNA Corporation (CNA)
AND
Chattanooga Police Department
BETWEEN
DATA SHARING AGREEMENT

EXHIBIT C
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(8) CNM acknowledges that any problems associated with the unmonitored disclosure of

Department's data to CNM.

the data, and (4) function agreed under the terms of the agreement.

(2) require the

Department may impose any of the following measures: (1) require a

where the CNM makes an unmonitored disclosure of the data, the

Department will impose the confidentiality of the data and to prevent unmonitored

security scan on CNM network devices.

were approved by the Charter Police Department.

phama, except as authorized in the sponsor approved format or protocol.

be used to the minimum number of individuals necessary to achieve the

within the same organization, or departments of gahrenheit from the

(4) VIOLATIONS OF THIS AGREEMENT.

4. Scope. Access may be granted to identified data and personally identifiable information

3. Responsibilities.

2. Any CNM employees or contractors working on the project identified in paragraph 3

by CNM Personnel.

the Charter Police Department.

Defendants will be provided in the Stock Exchange in accordance with the agreement.

Defendants and CNM will be the subject to the Charter Police Department.

will be covered by this agreement. Access to these data will

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Agreement may be rescinded, whereupon, in addition to all such other remedies as are hereby granted, this Agreement and the entire Agreement shall be void and the parties shall not be liable for any alleged loss, damage or cost which is alleged to have been caused thereby.

In the event of a breach of this Agreement by either party, the non-breaching party may forthwith terminate this Agreement by notice in writing to the breaching party.

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11. The signatories for this agreement are as follows:

Name: Denise Rodriguez
Title: Project Director, CNA
Signature: 
Date: 

Name: Dave Kaufman
Title: Vice President, CNA Safety and Security
Signature: 
Date: 
