



City of Charleston

DANIEL ISLAND DRIVE BRIDGE REPLACEMENT OVER BERESFORD CREEK IN BERKELEY COUNTY

To: All Prospective Bidders

Subject: Addendum 1

Date: April 17, 2020

This addendum modifies the Request for Qualifications only in the manner and to the extent stated herein. This addendum will become part of the Request for Qualifications. Except as specified or otherwise indicated by this addendum, all work shall be in accordance with the basic requirements of the Request for Qualifications.

Bidder shall acknowledge receipt of the Addendum in the space provided on this form. Failure to do so may constitute informality in the submittal.

a. Changes to prior Addenda

- a. None with this addendum.

b. Changes to Bidding Requirements

- a. None with this addendum.

c. Clarifications

- a. The following clarifications are provided

- i. None with this addendum.

- b. The following questions have been submitted by Bidders

- i. Where are the required forms supposed to go in this submittal? Should they go in the Appendix section or should we create a separate section for them?

Answer: The required forms shall be placed in the Appendix.

- ii. Do the forms count toward our page limit? Is a cover page before the cover letter counted in the 30 pages, or excluded from the page count?

Answer: The cover page and required forms will not count toward the 30 page limit.

- iii. Does the project currently include federal funding or is it anticipated at some point in the future?

Answer: The project currently does not have federal funding. The City may apply for federal funding.

- iv. Is the bridge crossing considered a Section 10 navigable water?

Answer: This is subject to final determination from the Corps. Consultant will be responsible for acquiring any state or federal navigation permits.

- v. Due to the COVID-19 Pandemic, are you still requesting paper copies of the submittal, or will you accept electronic submittals only?

Answer: Please see submittal instructions below:

Printed Statement of Qualifications submittals delivered to the City as directed in the Request for Qualifications for the *Daniel Island Drive Bridge Replacement over Beresford Creek in Berkeley County Project* will not be accepted. Only electronic Statement of Qualifications submittals will be accepted. Electronic Statement of Qualifications submittals for the *Daniel Island Drive Bridge Replacement over Beresford Creek in Berkeley County Project* will be received by Maria Wright with the City via wrightma@charleston-sc.gov at the time and date stated in the Request for Qualifications. Proposals received after the specified date and time will not be accepted. Statement of Qualifications shall be received in the following form:

An electronic PDF file in a naming format of "<Consulting Team>_DIBridgeRFQ.pdf". The consultant will be responsible for submitting the submittal in a PDF format via e-mail, the consultant's FTP site, or some other file share. Please note the maximum file size allowed through the City's email server is 20 MB. The City will send an email confirming receipt of the PDF package. If the consultant has issues or concerns about submitting the PDF electronically, please contact Maria Wright at 843-737-2813 or wrightma@charleston-sc.gov.

- vi. The Certificate of Non-Collusion requires a notarized signature. Due to COVID-19, this will be difficult to receive. Please review and advise.

Answer: A signed Non-Collusion form will be accepted. The form must be signed by a corporate officer authorized to sign such documents.

- vii. Does the Limitation on past project information (5 pages) include Prime and Subconsultant projects combined? Or does the City want:

- a. A maximum of five prime projects for Prime Consultant
- b. Additional past projects for our Subconsultants?

Answer: Please provide project information for five (5) projects by the Prime and three (3) each for the Subconsultants.

- viii. On page 8, Section 7.a, we are asked to provide a 1-page resume for each staff member indicated on the organizational chart. Would the City prefer to see a resume for each person in the org chart or just those deemed as key individuals (as identified in Section 3)?

Answer: Resumes for key staff members are sufficient.

- ix. Do the appendices also need to adhere to the 12 point font requirement or does that apply only to the front section?

Answer: The font in the appendices can be any legible size.

If you have any questions, please feel free to call 843-724-3713 or e-mail newhamj@charleston-sc.gov. Submittals shall include a signed copy of this addendum acknowledging the receipt of this addendum. The signed addendum does NOT count toward the submittal page count. Thank you in advance for your cooperation.

Signature of Acknowledgement

Date

Company Name

END OF ADDENDUM 1