



*City of Charleston*  
*Department of Traffic and Transportation*

**Construction Parking Permit**

The Purpose of Construction Parking Permits is to allow contractors to park at or in close proximity of the job site in which he/she is working. The permit allows the contractor to park at this location without the worries of receiving parking citations.

To obtain a Construction Parking Permit, the contractor needs to come to the Department of Traffic and Transportation at 180 Lockwood Drive Ext., Charleston, SC 29403 or call 724-7368 to make arrangements. You will have to provide a copy of your Business License, provide a copy of the building permit for that address, and the vehicle license tag number in order to obtain a permit.

The Construction Parking Permit is for vehicle use only. This permit does not allow a storage area for the job site. This includes the following: debris on the street, building supplies, portapotties, ladders, unattached trailers, unauthorized equipment, etc. If at any time the contractor has to interrupt traffic flow, he/she needs to contact the Department of Traffic and Transportation and fill out a Street Blocking Permit.

**Residential Neighborhoods**

If your job site is in a Residential Neighborhood, one parking permit will be issued for the vehicle that brings in the tools or supplies only. The permit will only be valid for the vehicle whose license number appears on the permit. All other contractor vehicles will have to abide by the Residential Signs for that District, either one or two hours for that day. Contractors are encouraged to car pool to the job site or make arrangements for off-street parking.

**Business District**

If a contractor wishes to rent a metered parking space to park near a job site, they will have to go to the Department of Traffic and Transportation to apply for a permit. There is a fee of \$10.00 per day per metered space and a \$20.00 deposit for each bag. The bag must be returned in good condition with the lock and key attached on the date and time indicated on the permit in order to receive a full refund of the deposit. If a refund is granted, it will be mailed to the address indicated on the permit.

**The Department of Traffic and Transportation reserves the right to revoke any permit if the contractor is found in non-compliance with the permit.**