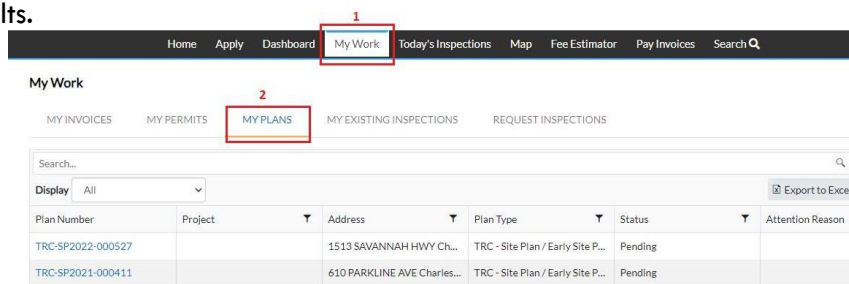
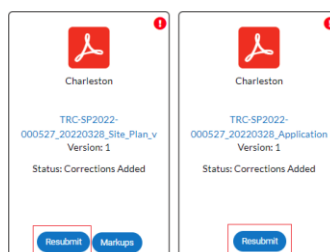


Resubmitting Revised Plans through CSS for eReview

1. Log into your CSS account.
2. Navigate to the Project's CSS Page by either:
 - a. Entering the Plan ID# in CSS search or;
 - b. Selecting "**My Work**" in the CSS, followed by "**My Plans**" and select the project from the displayed results.



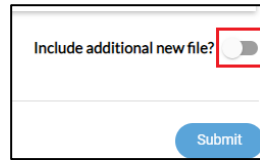
3. Once on the Plan Summary page, select the "**Attachments**" tab.
4. Select the "**Resubmit**" button under one of the associated file location(s):



5. On the ensuing "Resubmit File(s)" page, verify the information presented, and select "**Next**" at the bottom of "**Files**" (1st) page.
6. On the "Reviews" (2nd) page, you must confirm receipt each of the previous reviewer's comments by selecting the ☒ **Acknowledge** button for each applicable review.
 - Select "**Next**" at the bottom of the page once all previous reviews are acknowledged.
7. On the "**Resubmit**" (3rd) page, chose the **Select File** button for all applicable files that must be resubmitted.

For CSWPPP File Resubmittal: Select the previously reviewed CSWPPP file containing applicant responses ("_RTC")

8. If additional files are needed to complete the submittal, select that option towards the bottom of the page.

A screenshot of a web form. At the top, there is a label 'Include additional new file?' followed by a toggle switch. The toggle switch is currently in the 'off' position, indicated by a grey circle. A red rectangular box highlights the toggle switch. Below the toggle switch, there is a blue button with the word 'Submit' in white text.

- When prompted, upload new documents using the "**Add Attachment**" button
- Verify all submittal documents have been included.
- **For CSWPPP File Resubmittal:** Upload the clean version as a new file.
- Select "**Submit**"

9. Send confirmation email to the TRC Coordinator.