



QUICK REVIEW PERMITS PROCESSED IN THE PERMIT CENTER

CITY OF CHARLESTON

DEPARTMENT OF PLANNING, PRESERVATION AND SUSTAINABILITY

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****The following are general scopes of work staff can typically process over the counter in the Permit Center, provided all necessary documentation is submitted. This list is not exhaustive, does not constitute an automatic approval, and final determination rests with preservation staff on a case-by-case basis.****

In kind repairs of all elements indicated below can also be reviewed in the Permit Center. "In kind," "like for like," and "same for same," are all defined as a repair or replacement with a material that exactly matches the material, profile, dimensions, texture, and color of the original.

- **BAR Process Questions**
 - How do I apply to the BAR?
 - What documents do I need?
 - Etc.
- **Easement Checks with Preservation Groups**
- **Hardscaping**
 - Initiate a project in the system
- **Fences**
 - Wood fences
- **Mechanical/Trade**
- **Minor Rot Repair**
 - Columns/balusters
 - Decking/ceiling (especially on piazzas)
 - Trim
 - Window Glazing
 - Window sashes/sills
 - Wood siding
- **Painting Surfaces Already Painted**
 - New color
 - Same color
- **Research**
 - Vertical files
 - Survey Cards
- **Roofs**
 - Shingle to shingle
 - TPO to TPO
 - Asbestos shingle
 - Recoating metal roof