

Single Family Additions

Permit Type(s) and Work Class(es)

“Single Family/Duplex Dwelling” – “Addition”

Required Documents for Permit Application

- City of Charleston [Residential Alterations/Additions Application](#)
- Architectural & Structural Construction Documents Signed and Sealed by Licensed SC design professional
- Site plan showing the location of proposed addition with measurements

Required Sub Permits

- Electric (if in scope)
- Gas (if in scope)
- Mechanical (if in scope)
- Plumbing (if in scope)

Applicable Fees

- “Residential – Alterations & Repairs” permit fee per [Building and Trade Permit Fee Schedule](#)

Required City of Charleston and South Carolina Licenses

- If applicant is the homeowner and acting as their own contractor, [ROD](#) form filed and receipt submitted to City
- Business License, City of Charleston
- General Contractor License, South Carolina

Required/Optional City Division Reviews

- Zoning [R]
- Building Inspections [R]
- BAR - if in designated district [O]

Required/Optional Field Inspections

- INSP Residential Building Footing [R]
- INSP Residential Building Foundation[R]
- INSP Residential Building Sheathing[R]
- INSP Residential Building Slab [R]
- INSP Residential Building Strapping[R]
- INSP Residential Electrical Rough[R]
- INSP Residential Electrical Final[R]
- INSP Residential Mechanical Rough[O]

- INSP Residential Mechanical Final[O]
- INSP Residential Plumbing Rough[O]
- INSP Residential Plumbing Final[O]
- INSP Residential Building Framing & Tie Down[R]
- INSP Residential Building Insulation[R]
- INSP Residential Building Final[R]

Required Non-City Approvals

- Daniel Island ARB (if in Daniel Island)

Certificate of Construction Completion

- Not Required, only if requested by applicant