



City of Charleston

# MECHANICAL



## TRADE PERMIT APPLICATION

1. GENERAL INFORMATION	2. CONTRACTOR INFORMATION																
<p>Address of Work: _____</p> <p>Unit/Suite #s: _____</p> <p>Total # of units included in scope: _____</p> <p>Property Owner: _____</p> <p>Property Owner Phone: _____</p> <p>Property Owner Email: _____</p> <p>TMS #: _____ Flood Zone: _____</p> <p>Is this application for a <u>stand-alone</u> or <u>sub-permit</u>?</p> <p><input type="checkbox"/> Stand-alone <input type="checkbox"/> Sub-permit (Requires master permit)</p> <p>Building (master) permit number: _____</p>	<p>Company Name: _____</p> <p>Company Address: _____</p> <p>Contact Name: _____</p> <p>Email: _____</p> <p>Office Phone: _____ Field Phone: _____</p> <p>City of CHS Business License #: _____</p> <p>SC LLR License #: _____</p> <p>Type of SC State License: _____</p>																
3. PROJECT INFORMATION																	
<p>Detailed work description: _____</p> <p>_____</p> <p>Total value of construction (\$): _____ Type of fuel: <input type="checkbox"/> Electrical <input type="checkbox"/> Gas</p> <p>Is this property in BAR or DRB jurisdiction? <input type="checkbox"/> BAR <input type="checkbox"/> DRB <input type="checkbox"/> Neither Please indicate the appropriate building type: <input type="checkbox"/> Accessory</p> <p>If yes, do you already have approval for exterior work? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Single Family/Duplex <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family</p> <p>Type of Work (please check all that apply):</p> <table border="1"><thead><tr><th>SERVICE</th><th>KITCHEN EQUIPMENT</th><th>OTHER</th></tr></thead><tbody><tr><td><input type="checkbox"/> New HVAC System for New Building</td><td><input type="checkbox"/> New Commercial Kitchen Exhaust Hood</td><td><input type="checkbox"/> Fuel Pumps/Dispensers</td></tr><tr><td><input type="checkbox"/> New/Upgraded System for Existing Building</td><td><input type="checkbox"/> Repair/Upgrade Kitchen Exhaust Hood</td><td><input type="checkbox"/> New Fireplace</td></tr><tr><td><input type="checkbox"/> Additional HVAC System for Existing Building</td><td><input type="checkbox"/> New Refrigeration System</td><td><input type="checkbox"/> Repair Existing Fireplace</td></tr><tr><td><input type="checkbox"/> Repair of Existing HVAC System</td><td colspan="2" rowspan="2"><input type="checkbox"/> Other (please explain): _____</td></tr><tr><td><input type="checkbox"/> New mini-split</td></tr></tbody></table>		SERVICE	KITCHEN EQUIPMENT	OTHER	<input type="checkbox"/> New HVAC System for New Building	<input type="checkbox"/> New Commercial Kitchen Exhaust Hood	<input type="checkbox"/> Fuel Pumps/Dispensers	<input type="checkbox"/> New/Upgraded System for Existing Building	<input type="checkbox"/> Repair/Upgrade Kitchen Exhaust Hood	<input type="checkbox"/> New Fireplace	<input type="checkbox"/> Additional HVAC System for Existing Building	<input type="checkbox"/> New Refrigeration System	<input type="checkbox"/> Repair Existing Fireplace	<input type="checkbox"/> Repair of Existing HVAC System	<input type="checkbox"/> Other (please explain): _____		<input type="checkbox"/> New mini-split
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# MECHANICAL PERMIT APPLICATION

Please use the table below to indicate all required inspections

4. INSPECTIONS	
<input type="checkbox"/> Under-slab (within building footprint)	<input type="checkbox"/> Change Out Condenser and/or Air Handler
<input type="checkbox"/> Underground (outside building footprint)	<input type="checkbox"/> Change Out Air Ducts
<input type="checkbox"/> Rough-in (complete)	<input type="checkbox"/> Air Duct Sealing
<input type="checkbox"/> Rough-in (walls only)	<input type="checkbox"/> Light/Smoke Test for Commercial Hood System
<input type="checkbox"/> Rough-in (above ceiling)	<input type="checkbox"/> Mechanical Test and Balance Report
<input type="checkbox"/> Final	
<input type="checkbox"/> Other (please explain):	

Preparer Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

This line to be completed by the person(s) completing this permit application.