



City of Charleston

GAS



TRADE PERMIT APPLICATION

1. GENERAL INFORMATION		
Address of Work: _____		
Unit/Suite #: _____		
Total # of units included in scope: _____		
Property Owner: _____		
Property Owner Phone: _____		
Property Owner Email: _____		
TMS #: _____ Flood Zone: _____		
Is this application for a <u>stand-alone</u> or <u>sub-permit</u> ? <input type="checkbox"/> Stand-alone <input type="checkbox"/> Sub-permit (Requires master permit) Building (master) permit number: _____		
2. CONTRACTOR INFORMATION		
Company Name: _____		
Company Address: _____		
Contact Name: _____		
Email: _____		
Office Phone: _____ Field Phone: _____		
City of CHS Business License #: _____		
SC LLR License #: _____		
Type of SC State License: _____		
3. PROJECT INFORMATION		
Detailed work description: _____		
Total value of construction (\$): _____ Type of service: <input type="checkbox"/> Natural Gas <input type="checkbox"/> LP Underground <input type="checkbox"/> LP Above Ground		
Is a new meter required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Propane Supplier (if applicable): _____		
Total Number of Fixtures Added/Altered: _____		
Type of Work (please check all that apply):		
SERVICE	BUILDING DISTRIBUTION (Piping)	
<input type="checkbox"/> New Service for New Building	<input type="checkbox"/> Add New Distribution System Piping	<input type="checkbox"/> Repair/Replace Existing System Piping
APPLIANCES		
<input type="checkbox"/> Additional Service for Existing Building	<input type="checkbox"/> Outside Appliances(grills, firepits, etc.)	<input type="checkbox"/> Furnace
<input type="checkbox"/> Repair of Existing Service	<input type="checkbox"/> Fireplace	<input type="checkbox"/> Generator
<input type="checkbox"/> Reactivation of Disconnected Service	<input type="checkbox"/> Pool Heater	<input type="checkbox"/> Gas Lanterns/Lights
		<input type="checkbox"/> Water Heater
<input type="checkbox"/> Other (please explain): _____		

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Please use the table below to indicate all required inspections

4. INSPECTIONS	
<input type="checkbox"/> Under-slab (within building footprint)	<input type="checkbox"/> Pre-Service*
<input type="checkbox"/> Underground (outside building footprint)	<input type="checkbox"/> Final
<input type="checkbox"/> Rough-in	
<input type="checkbox"/> Other (please explain):	

*In order to have a meter reactivated or new meter installed, a Pre-Service inspection is required. A Pre-Service inspection requires test pressure on the entire system.

To reactivate a meter that has been locked off or disconnected for more than 1-year will require a Pre-Service inspection.

NOTE:

Anytime a project requires or has multiple meters, the meter connection MUST be permanently labeled with the approved address including suite/unit or the designation as supplied and approved by the Utility Provider.

The City of Charleston Building Inspections Division will not inspect or release a meter to be re-installed when the meter was removed by someone other than the Utility Provider.

Preparer Name (please print): _____ Date: _____

This line to be completed by the person(s) completing this permit application.